

CC Level 4	CC Level 5	CC Level 6	CC Level 6 Description	2018-19 Revised Budget (£)	2018-19 Actual (£)	2018-19 Net Revised Budget Variance (£)	2018-19 Actual to Revised Budget Variance Comments
COMDIR	COMDMN	CARSIT	GYPSY AND TRAVELLER SITES	-39,960	-104,257	-64,297	Vacant post £26,820 plus additional income from electricity recharged, Surrey County Council admin fee and site rent £44,400.
COMDIR	COMDMN	SAFGUI	COMMUNITY WELLBEING	401,030	287,664	-113,366	Reduction in staff costs due to service review
COMDIR	COPSMN	CORPRO	CORPORATE PROPERTY SERVICES	769,407	202,476	-566,931	Employee costs are £52k below budget due to vacancies partly covered by temporary staff. The two surveyors are now permanent employees. The £546k saving in planned maintenance is due to delays in consents and the procurement process. £132k of carry forwards has been requested.
COMDIR	COPSMN	INDEST	INDUSTRIAL ESTATES	-2,903,078	-3,098,019	-194,941	Income ahead of budget £114k with income generated from the acquisition of the head lease for 41 Moorfield Rd offsetting the loss of 11 Middleton which is subject to planned redevelopment. Cost savings in relation to planned project costs £74k carry forward applied for.
COMDIR	COPSMN	INVPRO	Investment Property	-5,239,400	-4,988,700	250,700	Business Rates and Utility costs associated with void units account for £68k. The balance is income shortfall relating to voids specifically in relation to the Billings with no voids or rent free periods allowed for in the budget. Savings in premises costs are due to lower emissions monitoring costs and grounds maintenance payments.
COMDIR	COPSMN	OTHPRO	Other Property	-209,020	-433,425	-224,405	Income generated from acquisition of Bedford Road Odeon and Old Orleans less Business Rates for unoccupied Old Orleans and maintenance costs. £69k of consultants fees have not been used and are subject to a carry forward request.
COMDIR	HADV MN	FAMSUP	SURREY FAMILY SUPPORT PROG	239,850	197,908	-41,942	An increase in Discretionary Housing Payments, general grants and furniture required to support families.
COMDIR	HADV MN	HOMLES	HOMELESSNESS	852,480	365,472	-487,008	Department for Communities and Local Government Grants are not included in the budget process
COMDIR	HADV MN	HOUADV	HOUSING ADVICE	300,000	337,766	37,766	Increase in charges allocated for 2018-19 budget will be corrected for future years
COMDIR	HADV MN	HOUASS	AFFORDABLE HOUSING DEVELOPMENT	174,610	132,123	-42,487	Vacant posts during 2018-19
COMDIR	HECOMN	CITADV	CITIZENS ADVICE BUREAU	285,190	285,185	-5	n/a
COMDIR	HECOMN	CIVEMS	CIVIL EMERGENCIES	62,120	56,427	-5,693	n/a
COMDIR	HECOMN	COMSER	COMMUNITY SERVICES	0	0	0	n/a
COMDIR	HECOMN	DAYSER	DAY SERVICES	511,400	503,758	-7,642	n/a
COMDIR	HECOMN	EMECOM	CARELINE SERVICE	-36,840	-76,961	-40,121	Higher than anticipated income from Monitoring Lease Charges
COMDIR	HECOMN	EMISER	EMI SERVICES	139,970	156,745	16,775	n/a
COMDIR	HECOMN	ENVHEA	ENVIRONMENTAL CONTROL	476,110	475,700	-410	n/a
COMDIR	HECOMN	FOODSF	FOOD AND SAFETY SERVICES	416,520	378,241	-38,279	Vacant post within the service has resulted in a saving to the service
COMDIR	HECOMN	G2525	CORPORATE HEALTH & SAFETY	-3,210	-2,889	321	n/a
COMDIR	HECOMN	GRANTH	GRANTS TO VOLUNTARY ORGS: H&C	539,779	482,150	-57,629	The agreed carry forward from 2017-18 has not been used in 2018-19.
COMDIR	HECOMN	LICENS	LICENSING SERVICES	129,530	125,990	-3,540	n/a
COMDIR	HECOMN	MOWTPT	COMMUNITY MEALS & TPT	664,060	596,525	-67,535	Employee related savings due to vacancies £19k and transport pool hire savings £17k. The Community Transport Scheme grant has been received from SCC although the budget was held centrally £36k. Refreshment and other sales are lower than targets by £25k.
COMDIR	HECOMN	PESCON	PEST CONTROL	11,170	14,103	2,933	n/a
COMDIR	HECOMN	PRIHOU	PRIVATE SECTOR HOUSING	425,170	307,204	-117,966	Additional income from " Houses in Multiple Occupation" due to new laws, Joint Handy Person scheme in place with 5 other Councils and Occupational Therapists income offset by an increase in salary costs.
COMDIR	HECOMN	PUBHEA	PUBLIC HEALTH	91,150	86,513	-4,637	n/a
COMDIR	HECOMN	TAXLIC	TAXI LICENSING	53,536	46,592	-6,944	n/a
COMDIR	HOHRMN	OSHRA	HOUSING OUTSIDE THE HRA	-19,320	-21,457	-2,137	n/a
COMDIR	HOMFMN	HOMFAR	HOME FARM, EFFINGHAM	103,805	-5,956	-109,761	Carry forward from 2017-18 for site maintenance not used within 2018-19.
COMDIR	OFFSMN	OFFSVC	OFFICE SERVICES TEAM	-196,010	-93,652	102,358	Increase in Asset Development recharges £16,520, plus the target for income generated from the lease of office space in Millmead House to external organisations was not fully met £63,000. Plus changes to the service from end of year adjustments to support service recharges.
COMDIR	PROASP	PROASP	PROJECT ASPIRE	0	26,888	0	The Project Aspire Community Grants Scheme offers funding for community projects and initiatives that benefit local residents - this is fully funded from reserves.
COMDIR	PROPMN	BUIMAI	BUILDING MAINTENANCE	2,580	51,642	49,062	Significant increase in workload in 2018-19 with limited resources resulted in overspend on accounts such as Payments to contractors, materials used by them as well as agency staff backfilling vacant posts throughout the year.
COMDIR	PROPMN	G6525	HOUSING SURVEYING SERVICES	-1,570	-1,568	2	n/a
COMDIR	PROPMN	WRDSTO	DEPOT STORES	-700	-299	401	n/a

ENVDIR	BUSOMN	WRD	WOKING ROAD DEPOT	-41,690	39,909	81,599	Greater expenditure on R & M , drainage and brickwork than budgeted
ENVDIR	BUSOMN	WSOH	OPERATIONAL SERVS OVERHEAD AC	-42,910	-42,907	3	n/a
ENVDIR	ELECMN	ELECTR	ELECTRIC THEATRE	0	-67	-67	n/a
ENVDIR	ENTNMN	CCTV	TOWN CENTRE CCTV SYSTEM	99,320	100,302	982	n/a
ENVDIR	ENTNMN	G5538	ENGINEERING AND TRANS SERVICES	750	752	2	n/a
ENVDIR	ENTNMN	LANDRA	LAND DRAINAGE	361,480	198,511	-162,969	Expenditure on drainage works was less than anticipated and consequently the engineering recharge.
ENVDIR	ENTNMN	OSMAP	ORDNANCE SURVEY & MAPPING SER	14,370	8,602	-5,768	n/a
ENVDIR	ENTNMN	PARRID	PARK & RIDE SERVICES	632,330	674,088	41,758	When budgets were set it was assumed that the weekend bus service at the Spectrum would be reduced but this has not been the case
ENVDIR	ENTNMN	RIVCON	RIVER CONTROL	39,620	24,081	-15,539	n/a
ENVDIR	ENTNMN	ROAFOO	ROADS & FOOTPATHS MAINTENANCE	98,080	102,870	4,790	n/a
ENVDIR	ENTNMN	SNOICE	SNOW & ICE PLAN	9,480	544	-8,936	n/a
ENVDIR	ENTNMN	STRFUR	STREET FURNITURE	89,740	80,568	-9,172	n/a
ENVDIR	ENTNMN	TRANSP	TRANSPORTATION	14,380	20,603	6,223	n/a
ENVDIR	FLWAMN	ABACAR	ABANDONED CARS	39,010	37,561	-1,449	n/a
ENVDIR	FLWAMN	ARMDAY	ARMED FORCES DAY	0	0	0	n/a
ENVDIR	FLWAMN	CLINWA	CLINICAL WASTE	3,680	7,715	4,035	n/a
ENVDIR	FLWAMN	DOGCON	DOG CONTROL	0	0	0	n/a
ENVDIR	FLWAMN	FLEMAN	FLEET MANAGEMENT	-1,583,270	-1,588,441	-5,171	The insurance recovered amount will be transferred out of revenue so the true variance is £86,400. The Transport Pool Hire recharge is £69,800 less than budgeted and the recharge to other services (the administration of fleet management) is also under budget by £28,800.
ENVDIR	FLWAMN	MOTBAY	MOT BAY	-30,450	-7,080	23,370	The MOT Bay has generated £17,000 less income than budgeted
ENVDIR	FLWAMN	PUBCON	PUBLIC CONVENIENCES	277,600	257,485	-20,115	n/a
ENVDIR	FLWAMN	REFYCL	REFUSE AND RECYCLING	3,377,960	3,923,844	545,884	The recycling transitional payment was extended for the whole of the financial year resulting in £255,800 additional income but gate fees were correspondingly £612k higher than budgeted. £300,000 of the shortfall will be met from the recycling reserve; we also received a performance bonus (relating to 2017-18) of £40k. The Transport Pool Hire recharge was £82,600 more than budgeted and repairs and fuel costs were also higher. Employee related savings were £189,600 over budget due to agency staff and an over estimated vacancy credit.
ENVDIR	FLWAMN	STRCLE	STREET CLEANSING	2,422,200	2,157,892	-264,308	There salary savings due to vacancies. Fuel and oil, the Transport Pool Hire, bin purchases, payment to contractors and new tools and equipment are all below budget. Hire of vehicles is over budget.
ENVDIR	FLWAMN	VEHMAI	VEHICLE MAINTENANCE	1,320	6,744	5,424	n/a
ENVDIR	FLWAMN	WAS	WORKS ANCILLARY SERVICES	0	0	0	n/a
ENVDIR	HERTMN	GUIHOU	GUILDFORD HOUSE	383,657	347,748	-35,909	£20,000 earmarked for roof repairs remained unspent due to the project slippage, along with £12,000 relating to Asset Development recharges
ENVDIR	HERTMN	GUILDH	GUILDHALL	167,890	190,114	22,224	Employee expenditure significantly higher than budgeted for this year
ENVDIR	HERTMN	MUSEUM	MUSEUM	522,820	607,171	84,351	Overall employee expenditure overspend due to several circumstances, including redundancy payment, cost of a whole post relating to Museum capital project which we were unable to capitalise this year, and agency Caretaker
ENVDIR	INFOMN	INFORO	INFORMATION RIGHTS OFFICER	-120	-121	-1	n/a
ENVDIR	LEDVMN	LEIART	LEISURE ART DEVELOPMENT	99,180	101,447	2,267	n/a
ENVDIR	LEDVMN	LEICOM	LEISURE COMMUNITY CENTRES	111,190	94,249	-16,941	n/a
ENVDIR	LEDVMN	LEIGL	LEISURE G LIVE	380,480	347,702	-32,778	The increased Management Fee has resulted in additional income for 2018-19.
ENVDIR	LEDVMN	LEIGRA	LEISURE GRANTS	461,200	423,173	-38,027	Leisure Grants have been amalgamated with another service and were not fully used during 2018-19
ENVDIR	LEDVMN	LEIMAN	LEISURE MANAGEMENT CONTRACT	-775,990	-949,452	-173,462	Due to a VAT claim, income from sports activities were deemed none vatable, resulting in a refund from Her Majesty's Revenue and Customs
ENVDIR	LEDVMN	LEIPLA	LEISURE PLAY DEVELOPMENT	211,470	179,197	-32,273	The carry forward of £12,000 has been allocated over various Leisure cost centres. An additional grant received and an increase in Fun In The Summer Holidays (FISH) income than originally projected.
ENVDIR	LEDVMN	LEIRAN	LEISURE RANGERS	232,930	210,399	-22,531	Vacant posts during 2018-19 plus reduction in transport recharge as same budget used from 2017-18 has resulted in an underspend in 2018-19.
ENVDIR	LEDVMN	LEISPO	LEISURE SPORT DEVELOPMENT	81,310	96,668	15,358	n/a
ENVDIR	LEGLMN	G4525	LEGAL SERVICES	-7,600	-7,601	-1	n/a
ENVDIR	LOECMN	BUSFOR	BUSINESS FORUM	27,270	58,440	31,170	£17k is cost of engaging Stephanie Maynard to support the Forum and £15k is part of the £50k agreed Business Grants Scheme (application to fund from reserves).
ENVDIR	LOECMN	TIC	TOURIST INFORMATION CENTRE	236,940	250,551	13,611	n/a

ENVDIR	LOECMN	TOUDEV	BUSINESS & TOURISM	429,610	525,828	96,218	Employee costs are £28k over budget primarily due to the Rural Officer (funded from reserves). Consultancy costs are £27k over as a result of SNAP consultancy and the long run costs of general tourism are not reflected in the budget £9k. On the income side banner board income is lower than budgeted with the loss of the Village income partly responsible £11k and Guildford Science and Arts Festival not meeting its Sponsorship budget.
ENVDIR	LOECMN	TOWMAN	TOWN CENTRE MANAGEMENT	-155,270	53,745	209,015	Income is down due to the public Wi-Fi concession being delayed and sponsorship income being lower than budgeted. Four sponsors have been attracted so far and further partners and initiatives are planned.
ENVDIR	PALAMN	CEMETE	CEMETERIES	258,490	198,703	-59,787	Reduction in transport recharge £13,300. Reduction is Asset Development recharge £22,260 for Property Works and additional income for Interment fees & Grant of Exclusive Burial Rights £26,100.
ENVDIR	PALAMN	CREMAT	CREMATORIUM	206,890	-696,251	-903,141	The income from Crematorium fees is a higher than anticipated as the closure of the building was much less than originally planned.
ENVDIR	PALAMN	PARKS	PARKS & COUNTRYSIDE	3,159,270	3,135,635	-23,635	Changes to the service from end of year adjustments to support service recharges.
ENVDIR	PALAMN	SPASIT	SPA SITES	0	-786,001	-786,001	Transferred from PARKS to create SPASIT
ENVDIR	PARKMN	MARKET	MARKETS	-107,600	-97,272	10,328	n/a
ENVDIR	PARKMN	OFFSTR	OFF STREET PARKING	-5,748,540	-6,392,612	-644,072	There are salary savings due to vacancies of £31,500. The CPMR budget is underspent by £826,600 and the general maintenance budget is also underspent by £49,300. The Transport Pool Hire recharge is £26k under budget. Pay and Display is over budget by £30,200 but £51,400 will be funded from the CPMR. The consultants budget for Millbrook decking of £80k was not spent. The contribution to Salix was £51,600 over budget and Business Rates under budget by £31k. The support service recharge was underspent by £21,600 mainly due to Corporate Property Services. Income was £360,000 under budget (Bright Hill, Farnham Rd MSCP, Guildford Park, Leapale Rd MSCP, Castle MSCP, Tunsgate)
ENVDIR	PARKMN	ONSTR	ON STREET PARKING	-674,330	-506,072	168,258	The payment to SCC for Guildford Onstreet of £116k was not budgeted for as the agreement was not signed until 31.03.18, well after the estimate process. There are salary savings due to vacancies of £46,800. The budget for signage is underspent by £20k and there have been no TEC registration costs (budget £7k) in 2018-19. Pay and display maintenance is £8,800 less than budgeted and computer hardware and advertising are both £6k less than budgeted. Income is £160,400 less than estimated due mainly to meter income and penalty fees.
ENVDIR	PROCMN	PROCUR	PROCUREMENT	10,850	10,850	0	n/a
ENVDIR	VILLMN	VILLGE	THE VILLAGE	0	31,424	31,424	The Village closed in December 2017- Capping off and final utilities.
FINDIR	BRSYMN	BUSRAT	BUSINESS RATES	-22,240	-7,479	14,761	n/a
FINDIR	BUSYMN	BUSSVC	ICT BUSINESS SERVICES TEAM	0	0	0	n/a
FINDIR	CORSMN	CORSER	CORP SERVICES	869,340	919,546	50,206	Additional allocation of CMT salaries due realignment of responsibilities £17k, increase in debit and credit card charges £40k increased bank charges £15k less audit fee savings £14k
FINDIR	CTAXMN	CTAX	COUNCIL TAX	566,150	456,437	-109,713	Staff vacancies throughout 2018-19 with temporary staff not recruited until August and then not covering all positions £80k and lower supplies and services partially offset by a reduction in council tax collection fees.
FINDIR	DEMOMN	ACCGUI	ACCESS GROUP (GUILDFORD)	4,170	4,625	455	n/a
FINDIR	DEMOMN	CIVEXP	CIVIC EXPENSES	228,190	231,892	3,702	n/a
FINDIR	DEMOMN	COMSUP	COUNCIL & COMMITTEE SUPPORT	404,400	370,579	-33,821	Adjustments to support service recharges at end of year
FINDIR	DEMOMN	CSADMN	COMMITTEE SERVICES	-410	-413	-3	
FINDIR	DEMOMN	DEMREP	DEMOCRATIC REPRESENTATION	908,970	893,798	-15,172	n/a
FINDIR	DEMOMN	PARISH	PARISH & LOCAL LIAISON	209,780	172,318	-37,462	
FINDIR	DEMOMN	YOUCOU	GUILDFORD YOUTH COUNCIL	10,040	6,690	-3,350	n/a
FINDIR	ELTLMN	ELECTI	ELECTIONS	98,090	98,927	837	n/a
FINDIR	ELTLMN	ELECTO	ELECTORAL REGISTRATION	384,420	256,126	-128,294	£100k of the budget allowed for individual voter registration is not required and an unbudgeted electoral registration grant of £22k has been received.
FINDIR	FINAMN	ACCOUN	ACCOUNTANCY	23,030	23,034	4	n/a
FINDIR	FINAMN	CORFIN	CORPORATE FINANCIAL	294,750	245,309	-49,441	Adjustments to support service recharges at end of year
FINDIR	FINAMN	FEASTU	FEASIBILITY STUDIES	340,220	92,737	-247,483	
FINDIR	FINAMN	G3555	DEBTORS	2,610	2,755	145	n/a
FINDIR	FINAMN	MISEXE	MISCELLANEOUS	260,090	156,269	-103,821	
FINDIR	FINAMN	PAYPUR	PAYMENTS AND PURCHASING	-79,990	-79,986	4	n/a
FINDIR	FINAMN	UNALLO	NON DISTRIBUTED COSTS	2,294,750	2,077,941	-216,809	
FINDIR	HSBNMN	HOUBEN	HOUSING BENEFITS	308,630	452,816	144,186	£144k of additional temporary staff costs required to backfill vacancies and deal with housing benefit claims.
FINDIR	ICTMN	CUSTEC	ICT CUSTOMER TECHNICAL SUPPORT	0	2	2	n/a
FINDIR	ICTMN	INFSYS	INFORMATION SYSTEMS TEAM	0	0	0	n/a
FINDIR	ICTMN	ITREV	ICT INVESTMENT & RENEWAL FUND	-601,350	-761,026	-159,676	Additional IT equipment recharged to services
FINDIR	ICTMN	MANPOL	MANAGEMENT POLICY STRATEGY	9,300	4,521	-4,779	n/a

FINDIR	ICTMN	OPTECS	OPERATIONS TECHNICAL SERVICES	112,740	536,748	424,008	£50k redundancy costs offset payroll savings, so no overall effect. £138k of consultancy costs have been incurred to patch the infrastructure and enhance cyber security. The £100k software carry forward provision for migrating shadow ICT to the cloud remains unused and licences are £14 over budget. Contributions to IT renewal fund are £358k higher than budgeted and income for Street Naming was not implemented £33k.
FINDIR	ICTMN	PORMAN	PORTFOLIO MANAGEMENT	34,270	21,045	-13,225	n/a
FINDIR	PYINMN	INSREV	INSURANCE REVENUE A/C	5,630	-11,278	-16,908	n/a
FINDIR	WEBPMN	WEB	WEBSITE	282,230	274,334	-7,896	n/a
MANDIR	AUDTMN	CUSSVC	CUSTOMER SERVICE CENTRE	-19,750	-19,753	-3	Savings due to vacant posts not recruited awaiting outcome of Future Guildford.
MANDIR	AUDTMN	G2531	PERFORMANCE MANAGEMENT	0	0	0	n/a
MANDIR	AUDTMN	G3525	INTERNAL AUDIT	-140,320	-140,317	3	n/a
MANDIR	AUDTMN	G3530	BUSINESS IMPROVEMENT	-264,790	-52,640	212,150	This is the holding account for the Staff Savings £273,760 - the actual savings are allocated within the cost centres, offset by vacant posts £42,620, Car Leasing charges £5,740 and Consultants Advice £13,000.
MANDIR	AUDTMN	G3531	FUTURE GUILDFORD	0	76,896	76,896	Future Guildford costs are funded from reserves
MANDIR	HRBSMN	HRSERV	HR SERVICES	2,260	2,258	-2	n/a
MANDIR	HRBSMN	OTHEMP	OTHER EMPLOYEE COSTS	84,710	95,010	10,300	n/a
MANDIR	HRBSMN	PAYINS	PAYROLL AND INSURANCE	-15,480	-15,481	-1	n/a
MANDIR	PLPAMN	COMDEV	COMMUNITY DEVELOPMENT	330,225	282,064	-48,161	Savings are due to the timing of expenditure relating to the Safer Guildford Partnership for which a carry forward request of £38k has been submitted and £10k of vacancies.
MANDIR	PRMKMN	PUBREL	PUBLIC RELATIONS	398,670	393,236	-5,434	n/a
PLNDIR	BCONMN	BUICON	BUILDING CONTROL SUMMARY	425,720	571,741	146,021	Agency costs are £213k although there are salary savings due to vacancies. Income is £52,500 less than anticipated.
PLNDIR	BCONMN	LANCHA	LAND CHARGES	-3,010	-6,223	-3,213	n/a
PLNDIR	DEVCMN	DEVCON	DEVELOPMENT CONTROL	1,248,520	1,228,406	-20,114	n/a
PLNDIR	EYSYMN	CLIMAT	CLIMATE CHANGE	39,950	-82,892	-122,842	The saving to the service is a result of a reduction in expenditure due to the vacant post during 2018-19, plus additional income from Salix transferred to revenue.
PLNDIR	INFRMN	MAJPRO	MAJOR PROJECTS	2,438,660	717,397	-677,128	Income is £217k more than anticipated due to receipt of LEP grants, underspend on the consultants budget of £1.625m part of which a carry forward request of £999,696 has been submitted and £370k moved to Capital Reserve. As two projects have now moved to the Capital Programme remaining balance is underspent and not required.
PLNDIR	INFRMN	SAAP	SLYFIELD AREA REGENERATION	92,680	45,655	-47,025	Consultants costs were £40,000 as the costs were capitalised.
PLNDIR	PLPLMN	POLICY	POLICY	1,926,724	1,815,113	-111,611	There were salary savings of £107,000. Consultants and legal fees were £144,000 more than anticipated but the previous year's carry forward and inspector's fees were underspent by £75,000. Government grants of £54,000 were received in 2018-19.